



G o v e r n m e n t o f M a l a w i

R U M P H I D I S T R I C T C O U N C I L .

Invitation for Bids (IFB).

IFB Title : Supply and delivery of Various Goods under Framework Agreement.

IFB Number : RDC/IPDC/2025-26/FWA/NCB/01

Issue Date : 1ST February, 2025.

1. Rumphi District Council has budgeted funds in its 2025-26 budget and intends to use part of the funds for procurement of various goods and Services under framework contract.

2 Rumphi District Council therefore now invites sealed bids from eligible and qualified bidders for the supply and delivery of materials under Framework Agreement as follows;

Lot.	Description of Required Items	Contract Duration	Delivery point
1	Food Staffs	12 Months	Rumphi District Council
2	Cleaning Materials	12 Months	Rumphi District Council
3	Cleaning Services	12 Months	Rumphi District Council
4	Land scaping	12 Months	Rumphi District Council

5	Security Services	12 Months	Rumphi District Council
6	Hardware / Construction Materials	12 Months	Rumphi District Council
7	Various Stationery	12 Months	Rumphi District Council
8	Motor Vehicle Tyres, Spares and accessories	12 Months	Rumphi District Council

4. Bidding will be conducted through National Competitive Bidding (NCB) a procedure specified in the bidding process contained in the Government of Malawi's Public Procurement Act 2017, and is open to all bidders eligible.

5. Interested eligible bidders may obtain further information from the address at (9) below and inspect the Bidding Documents during working hours from 8.00 a.m. to 12.00; 13.00 to 14.00 hours' local time (Monday to Friday, except national public holidays).

6. Qualifications requirements include: technical specifications offered; Financial Capacity to perform the contract without difficulty in form of credit worthiness, Valid Registration Certificate with PPDA, Registration of the firm as a legal entity and an indication of compliance with tax payment with Malawi Revenue authority.

7. Bidders are allowed to bid for all lots provided are willing to pay for each lot bidding and contract award will be based on individual lot, additional details are provided in the Bidding Documents.

8. A complete set of Bidding Documents in English language may be purchased by interested bidders by submission of a written Application to the address below and upon payment of a non-refundable fee of MK5, 000.00 or in a freely

convertible currency. The method of payment will be in form of cash or bank certified cheque.

9. Sealed bids clearly marked Lot number and name must be delivered to the address below at 9b at or before Friday 28th February, 2025 at 14.00 hours' local time. Electronic bidding will not be permitted. Late bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend in person at the address below at 9c on 28th February, 2025 at 14.00 hours' local time. All bids must be accompanied by a Bid Securing Declaration signed by an attorney.

10. The address referred to above is:

(a) Address for the Purchase, Clarification and Inspection of Bid Documents:

Rumphi District Council,
P.O. Box 224, Rumphi.

(b) Address for Submission of the bids:

Rumphi District Council,
P.O. Box 224, Rumphi.

(c) Addresses for Opening of the Bids:

Rumphi District Council,
Council Chambers
P.O. Box 224, Rumphi.

Signed

The Chairperson

(Internal Procurement and Assets Disposal Committee)

Rumphi District Council,

Issue dates: 1/02/2025